

**United States Bankruptcy Court
Eastern District of New York**

**In the matter of Policy Change
in Office Hours and Public
Review of Records**

**Amended General Order of the Court
Amends General Order #309**

Effective Monday, July 13, 1998, it is hereby

ORDERED that General Order of the Court #309, dated September 26, 1988 is rescinded and it is further

ORDERED that effective July 13, 1998, and continuing thereafter, the following schedule, including Clerk's Office services will be enforced:

<u>EVENT</u>	<u>HOURS</u>
1. Filing of any paper, petition, pleading, etc.	9:00 a.m. until 4:30 p.m.*
* Emergency Filings will be accommodated, when necessary, outside of these hours on a case by case basis.	
2. Records Review	
Pulling files for Public Review	
Docket Review	9:00 a.m. until 4:00 p.m.
Pulling dockets for Public Review	
Public Inquiries	
3. Telephone Inquiries	10:00 a.m. until 12:00 p.m. 2:00 p.m. until 4:00 p.m.
4. Mail Inquiries	
All mail inquiries will be processed on a received basis.	

Dated: Brooklyn, New York
August 12, 1998

BY ORDER OF THE COURT

S/ _____
Conrad B. Duberstein, Chief Judge